

**IDEAL PROGRAM
COURSE SYLLABUS
ONLINE**

Dear Student,

Please read the following course syllabus carefully, especially the course expectations and activities. If you have any questions, please do not hesitate to communicate with the IDEAL office, your academic advisor, or the instructor.

The IDEAL degree-completion program is designed with the adult learner in mind. Adult learners approach learning with specific goals, want to be able to directly apply new learning to their work and personal lives, and tend to learn best when the coursework is problem-centered so that they are actively engaged in the learning process. In addition, adults bring rich and varied experience to the classroom, which becomes a valuable learning resource for other students.

The IDEAL Program assumes joint responsibility in the learning process. The activities and assignments in our courses build on the shared experience of all learners in each class. This is why each student's preparation, participation and interaction in class activities and discussions are critical to the success of each course. The accelerated format of each course requires a significant amount of time outside the classroom to prepare for and complete the course assignments. This varies between students and courses; however, students typically spend a minimum of ten-twelve hours per week on course material.

To participate in the IDEAL Program, it is expected that you will do the following:

1. Participate in and complete the online orientation prior to your first online course.
2. Obtain the required course materials prior to the course start date.
3. **If you do not participate during the first week of the course, you will be dropped one letter grade. If a student doesn't participate for two or more weeks a grade of "F" will be entered for a final grade.**
4. Login to your course a minimum of three times per week.
5. Complete all assignments to the best of your ability.
6. Participate in the class discussions and demonstrate respect and consideration to the instructor and other students when they express themselves in discussion.
7. If you have any technical difficulties, you must contact the Office of Distance Education immediately at ubonline@bridgeport.edu.

It is the student's responsibility to familiarize himself or herself with and adhere to the standards set forth in the policies on cheating and plagiarism as defined in Chapters 2 and 5 of the Key to UB <http://www.bridgeport.edu/pages/2623.asp> or the appropriate graduate program handbook.

E-mail correspondence

It is imperative that you check your UB e-mail on a regular basis. All written correspondence, to include IDEAL and the University will be sent to you through his e-mail. **The University can no longer correspond to your personal e-mail account(s).**

Have questions about taking an online course? Go to:

"Instructions for Taking a UB Online Course"

[<http://www.bridgeport.edu/academics/online/yourfirstcourse.aspx>]

The IDEAL Program

PSYC 305
Social Psychology
Syllabus

Instructor: Dr. Monica Miller-Smith

E-mail: monicam@bridgeport.edu or monica.miller@uconn.edu

Contact numbers: (203) 564-3070 or (203) 569-9292

Term: Online, October 20-December 14, 2013

Course Description:

Social psychology is the scientific study of how people think about, influence, and relate to one another. Topics to be explored in this course are: social thinking, social influence, social relations, and applying social psychology.

Required Textbook: Social Psychology, 11th edition; Myers, David G.; ISBN: 9780078035296

To order textbooks, go to the bookstore website at <http://bridgeport.textbooktech.com/>
Select IDEAL Campus and login to the bookstore. Select the course and follow instructions.

Learning Outcomes:

Upon completion of this course the student should be able to:

- Provide a comprehensive review of the field of social psychology.
- Explain and differentiate between research methodological processes that are used by social psychologists.
- Identify, discuss, and apply the various social psychological theories.
- Examine how we perceive others and ourselves.
- Identify how social influences shape behavior.
- Explore how people express their actions and feelings towards others.
- Review how social psychology's concepts are applicable to everyday life.

Course Policies and Procedures:

Preparing to succeed in this course. The amount of material covered in this course is the same amount covered in an 8-week face-to-face course. Therefore expect to spend approximately 5-7 hours per week on this course. This will take commitment, time, and planning. You will have to be self-motivated and self-disciplined to keep up with the required readings and assignments. The week prior to start of the course you must complete all tasks in the Week 0 folders. Click on the Weekly Materials tab on the left tool bar to access.

Communication is a key. Learning takes place in a community. Communication is crucial to success in this class. I cannot stress the significance of keeping connected with one another by checking Canvas announcements, posts, and your Bridgeport e-mail. If you have questions, be sure to contact me. E-mail is the best way to reach me. I will check my e-mail daily. I will respond to course related questions within 24–48 hours. If I find those questions relevant and important to others, I will post them on the Announcement page. Phone consultations can be arranged if necessary. I will also provide feedback on written assignments within one week after the due dates.

Assignment due dates and working Ahead. Unless otherwise noted assignments are due to be posted **no later than 11:45pm Eastern Time on Sunday of the week they are due. Week 8 assignments will be due no later than 11:45pm Eastern Time on Saturday, December 14.** Since all course materials and assignments are posted working ahead is encouraged. **Late assignments will result in a deduction of 20% per day.**

Netiquette. Refers to "Network Etiquette." For students taking a web-only course, it is essential that you communicate effectively with your instructor and other students. Please write your name at the end of discussion postings and email messages so we know who has contributed to the learning process.

Basic Netiquette for All Online Participation

(<http://online.sccsc.edu/netiquette.htm>)

- Common courtesy and good manners, along with proper use of grammar, sentence structure, and correct spelling, are all part of proper netiquette when taking an online class.
- Adhere to the same standards as you would for written language.
- Remember who your audience is when posting to discussion boards, sending emails, or participating in a chat room discussion. You should behave as if you were sitting in a traditional classroom. **Remember:** *The online classroom setting is more formal than in public forums or personal chat groups you may have used.*
- Be clear and concise. Explain your ideas entirely but get quickly to the point.
- Using all capitals is the equivalent of SHOUTING and considered RUDE.

- Avoid "flaming" or attacking someone for their point of view. Remember that it will be read by many readers, including the instructor.
- Read over what you are going to send at least once, just as you would proof read a paper you submit. Remember, once you submit your work, discussion, or email, you cannot change what you have written.
- It is not acceptable for you to present work or ideas of others as your own. If you quote from a source, use quotation marks and provide the original author's name and the work from which the quotation is taken. Use your own understanding of the work, instead of direct quotes if possible, and give credit to the original author by citing name and source of idea.

UofB E-mail. It is very important that you access your University of Bridgeport e-mail often, at least **three times a week** because all the email messages sent from this course go to your Bridgeport e-mail account.

Announcements. Please check for new announcements at least every other day. Newest announcements appear first. You can scroll down on the announcement page to view previous announcements.

Technical support. Questions or problems with technology such as problems uploading assignments or watching videos should be directed to the help desk at Phone: 203-576-4606 or Email: helpdesk@bridgeport.edu

Course Assignments:

Quizzes. Four online quizzes will be given. The first quiz will be available online from the beginning of the day Wednesday thru Sunday at 11:45pm of week 2, the second will be available from the beginning of the day Wednesday thru Sunday at 11:45pm of week 4, the third quiz will be available from the beginning of the day Wednesday thru Sunday at 11:45pm of week 6, and the fourth quiz will be available from the beginning of the day Wednesday through Saturday at 11:45pm of week 8. Quizzes will include multiple/choice questions. See syllabus and Learning Modules for the chapters that are covered on each quiz. You are given 30 minutes to complete each quiz.

Scrapbook: To help bring psychology concepts to life, you will create a scrapbook consisting of items that provide vivid illustrations of concepts or topics covered in the course. You can use PowerPoint or a blog site to create your weekly scrapbook entries—e.g., tumblr.com, blogger.com, or wordpress.com

- The scrapbook should contain one entry for each chapter. Make sure to label each entry with the Chapter number.
- Each entry should focus on ONE term from the chapter. You must include a definition of the term from the text. Additionally, your definition must be

accompanied by an example - you must explain the connection between the term and example. Thus, make sure to explain your example. Lastly, make sure that the information is relevant to the identified chapter.

- The scrapbook can include: newspaper articles; photographs; cartoons from magazines and newspapers; lyrics from popular songs; scenes from movies and television shows; and other media. You also are allowed to describe personal experiences in your scrapbook – if you choose to do this, use personal pictures.
- You must cite at the end of each entry– for information that comes from the text and for all media used in the scrapbook.

Video Assignments. For identified chapters, you will view social sense videos on the student site of the Social Psychology textbook. After viewing the videos, you will answer the corresponding questions and submit them. There will be a page that will allow you to email the questions and your responses. You will need to email the instructor questions and responses to receive credit. I also recommend that you email yourself the quiz and responses too.

Practice Quizzes. Every week you will take a practice quiz for each Chapter. These quizzes will help you review the week’s readings and prepare you for your graded quizzes. There will be a page that will allow you to email the quiz and your responses. You will need to email the instructor the quizzes and your responses to receive credit. I also recommend that you email yourself the quizzes and responses too.

Discussion Board. Weeks 1 & 5 you will need to participate in a discussion board. Several questions will be presented and you are to respond with your thoughts on each. In addition, you need to make at least 2 additional comments which may include beginning a new “thread” making a point or posing a question about something that peaked your interest in the week’s materials, or providing a response to another student’s response in an ongoing thread. All posts must be substantive; that is they should be several sentences, clearly related to the topic, and incorporate course materials when appropriate. Responses should not be simple “I agree” or “I disagree” but should provide a specific discussion of what exactly you agree or disagree with and why. You should post on at least 2 different days each week. These are minimum requirements, and I encourage you to get involved more in discussions as your time and interest permits. All opinions are valued. Feel free to express perspectives that disagree with one another just be respectful when doing so. We all learn from one another.

Live Chats. Four live chat sessions will be held. Chat will be held online Sunday of weeks 1, 3, 5, & 7 place from 8:00pm to 9:00pm Eastern time. You are required to participate in at least two of these chat sessions. To receive full credit you must participate in the conversation. You are welcome and encouraged to participate in more than the required 2 but you will not receive points for above and beyond the required two.

Evaluation/Grading:

| ITEM | PERCENTAGE | POINTS | NOTES |
|---------------------------------------|-------------------|--------------------|--|
| Quizzes | 40% | 400 points | There are 4 Quizzes. |
| Scrapbook | 24% | 240 points | There are 12 Scrapbook Entries and each will be 20 worth points. |
| Social Sense Video Assignments | 16% | 160 points | There are 8 Video Assignments. Each is worth 20 points. |
| Practice Quizzes | 12% | 120 points | There are 12 Practice Quizzes. Each is worth 10 points |
| Discussion Board | 4% | 40 points | There will be 2 Discussion Board conversations. Each will be worth 20 points. |
| Live Chats | 4% | 40 points | You will need to participate in 2 of 4 online chats. Each will be worth 20 points. |
| TOTALS | 100% = | 1000 POINTS | |

Letter Grading Scale:

| % of Points Earned | Letter Grade | % of Points Earned | Letter Grade |
|---------------------------|---------------------|---------------------------|---------------------|
| 100-94 | A | 76-74 | C |
| 93-90 | A- | 73-70 | C- |
| 89-87 | B+ | 69-67 | D+ |
| 86-84 | B | 66-64 | D |
| 83-80 | B- | 63-60 | D- |
| 79-77 | C+ | Below 60 | F |

Course Schedule: (Specific assignments are posted within each Learning Unit.)

| Week | Date | PowerPoint Lectures | Readings | Scrapbook Assignment | Video Assignment | Practice Quiz | Discussion Board | Chat* (Sunday) (EST) | Quizzes/ Exams/ Projects |
|-------------|-------------|--|-----------------|-----------------------------|-------------------------|----------------------|-------------------------|-----------------------------|---------------------------------|
| 0 | 10/14-10/20 | Course Intro | Syllabus | | | | | | |
| 1 | 10/21-10/27 | Intro to Social Psychology | Chp 1 | Chp 1 | | Chp 1 | DB 1 | 8:00-9:00pm (EST) | |
| 2 | 10/28-11/03 | The Self in a Social World; Social Beliefs and Judgments | Chps 2&3 | Chps 2&3 | Chps 2&3 | Chps 2&3 | | | Chps: 1,2,3 |
| 3 | 11/04-11/10 | Genes, Culture, and Gender | Chp 5 | Chp 5 | Chp 5 | Chp 5 | | 8:00-9:00pm (EST) | |
| 4 | 11/11-11/17 | Persuasion; Group Influence | Chps 7&8 | Chps 7&8 | Chps 7&8 | Chps 7&8 | | | Chps: 5,7,8 |
| 5 | 11/18-11/24 | Prejudice; Aggression | Chps 9&10 | Chps 9&10 | | Chps 9&10 | DB 2 | 8:00-9:00pm (EST) | |
| 6 | 11/25-12/01 | Attraction and Intimacy | Chp 11 | Chp 11 | Chp 11 | Chp 11 | | | Chps: 9, 10, 11 |
| 7 | 12/02-12/08 | Helping; Conflict and Peacemaking | Chps 12&13 | Chps 12&13 | Chps 12&13 | Chps 12&13 | | 8:00-9:00pm (EST) | |
| 8 | 12/09-12/14 | Social Psychology and the Sustainable Future | Chp 16 | Chp 16 | | Chp 16 | | | Chps: 12, 13, 16 |

ACADEMIC POLICIES

Ethics Statement of Confidentiality

An integral component of an IDEAL course is student and faculty expression of personal experiences for the purpose of facilitating coursework. Students enrolled in the program are expected to honor confidentiality as it pertains to student disclosure. Shared information, comments, or opinions expressed by another student or the faculty member during the course of classroom discussion should never be used in a manner which is intended to humiliate, embarrass, harass, damage, or otherwise injure other students in their personal, public, or business lives. In addition, confidentiality must be upheld by not disclosing any information that would identify any particular individual.

Attendance Policy

Course attendance, especially in an online course, is an integral part of the academic experience; therefore, students are expected to be participative in all course activities and discussions. If you do not participate during the first week of the course, you will reduce the final grade by one letter grade. If you cannot participate in all the course activities you should consider dropping the course.

Drop Procedures

To drop a course, you must complete and submit a Schedule Change Request Form. The form can be accessed at the following web page:

<http://www.bridgeport.edu/pages/2595.asp>

Starting Fall 2012

- Drop a course after the start date.....\$30.00 per transaction
- Drop prior to the start date.....100% Tuition Refund
- Drop prior to the second week of the course.....75% Tuition Refund
- Drop prior to the third week of the course.....50% Tuition Refund
- Drop during/after the third week of the course.....0% Tuition Refund

****Please note students will not be automatically dropped for not participating during the first week. Lack of participation for one week will reduce the final grade by one letter grade. If you have to miss the first week of the online course, *you must contact your instructor* in writing before the first week. However, a grade reduction will apply.**

Please print and complete the form and fax the form to the IDEAL Office: 203-576-4537. Prior to dropping a course, the student should contact their IDEAL Academic Advisor to understand the implications to financial aid and/or degree plan progress.

Please review the Academic Calendar to see the fees for a drop and the impact on tuition. The Academic Calendar can be found at: <http://www.bridgeport.edu/pages/2595.asp>

Academic Dishonesty

We are committed to intellectual integrity in our academic pursuits; therefore, the IDEAL program prohibits all forms of academic dishonesty. Academic dishonesty is normally defined as, but not limited to, the following two categories:

Cheating – Using inappropriate sources of information in an assignment or on a test. The following are examples of cheating taken from real student experiences:

Case #1: A student is enrolled in an introductory computer-programming course. He has co-workers who program in the same language as his final project. As the end of the term approaches, he wonders how he will find the time to get the project finished, and asks one of his co-workers for help. His co-worker hands him a disk with a complete program similar to the kind required for the course project. The student makes minor modifications to the program, and submits it under his own name.

Case #2: A student enrolled in a religious studies course has never taken a humanities or history course, and is unsure about how to structure a research paper. She is doing research on the World Wide Web, and comes across a paper written by a student from another university. Using her computer mouse, she copies and pastes the document into her word processor. She goes to great lengths to re-word the paper in her own style, but essentially leaves the content and organization the same.

Plagiarism – Intentional as well as unintentional failure to acknowledge sources as well as the use of commercially available so-called “research papers” without full recognition of the source. Presenting as one’s own, the ideas, words, or products of another. The following are examples of plagiarism taken from real student experiences:

Case #3: A student is conducting research for a Civil War research paper. He has reviewed work on the Internet as well as in the library. Finding helpful information, he has summarized his findings without citing his sources. He believes that minor paraphrasing is all that is necessary.

Case #4: A student is writing a paper that requires her to address specific topics and problems in the assigned course textbook. She takes the information directly from the textbook with slight modification, without giving any citation. She thinks that since it is the course textbook, she doesn’t have to use quotations or citations.

Academic dishonesty applies to all courses, assignments or exams completed by students and submitted as their own original work, whether in person or by electronic means. The University does not tolerate cheating in any form. It is a serious breach of conduct with serious consequences. Instructors have the right to determine the appropriate penalty for academic dishonesty in their own classes; generally, however, such acts will result in a failing grade for the assignment and/or the course. The penalty for subsequent acts of academic dishonesty may include expulsion.

More information on how to recognize plagiarism can be found at this site:
http://www.indiana.edu/~istd/plagiarism_test.html

ACADEMIC RESOURCE CENTER

The Academic Resource Center is available for IDEAL students seeking help in their studies. The Center is staffed by writing professionals and peer tutors. More information can be found at: <http://myub.bridgeport.edu/academics/academicrescenter/Pages/default.aspx> The Center is located in the Wahlstrom Library, Room 506. Hours of operation are Mondays –Thursday 9am – 6pm and Fridays 9am – 1pm. Make an appointment or walk-in: Telephone: 203-576-4290.

Online Tutoring is available at: www.etutoring.org. To use this free service you must have a UBNet account.

Obtaining a UBNet Account

Every registered student should obtain a UBNet Account. The account allows you to access your grades, access library services, access online tutoring, access the computers in computer labs, and provides an email account in which the University sends out information. Go to: <http://www.bridgeport.edu/ubnet> - Click on “New UBNet Account” and follow the instructions.

The @bridgeport.edu email address is the official email the University uses to send information to you. You can have your Bridgeport.edu email forwarded to any other email account you use. Following the activation of your UBNet account (takes 24 hours), login at: <http://www.bridgeport.edu/email> and click on “forwards” at the top of the page. Follow the directions to forward email messages to your other account.

Accessing Your Grades & Schedule Online

The WebAdvisor online information system allows students to search for available classes, check grades, view semester class schedule and verify your personal profile. Grades are generally posted 2-3 weeks following the end of a course. Information on WebAdvisor is password protected and requires you to use your UBNet username and password. To access WebAdvisor, go to: <http://www.bridgeport.edu/webadvisor>

1. Login in with your UBNet username and password.
2. Click on “Student Menu.”
3. Click on “My Grades.”

If you are carrying a financial balance, access to WebAdvisor will be restricted.

Using the Library

You can access the library through the library’s website: <http://www.bridgeport.edu/library>.

Research tools available:

- Search for books held at the library.
- Search the online databases for your academic field; business, counseling, human services, psychology, etc.
- Send questions to the Reference Librarian for assistance in research topics and searching strategy.

To access the online journals for research purposes, you will need a UBNet account (see above).

IMPORTANT CONTACT INFORMATION

| Office | Contact | Telephone | Email |
|------------------------------|--------------------|------------------|---------------------------|
| Bridgeport Campus Security | | (203) 576-4911 | ubsecurity@bridgeport.edu |
| Bursar | Robinson Hernandez | (203) 576-4692 | bursar@bridgeport.edu |
| Cashier | Lana Mistry | (203) 576-4682 | cashier@bridgeport.edu |
| Financial Aid | | (203) 576-4568 | sfs@bridgeport.edu |
| Registrar | | (203) 576-4642 | registrar@bridgeport.edu |
| Emergency Notification Phone | | (203) 576-4159 | |
| Distance Education Office | | (203) 576-4853 | ubonline@bridgeport.edu |

| | | | |
|--------------|--|----------------|--------------------------|
| IDEAL Office | | (203) 576-4800 | idealinfo@bridgeport.edu |
|--------------|--|----------------|--------------------------|

CAMPUS CONTACT INFORMATION

| Campus | Address | Telephone | Email |
|--------------|---|----------------|--|
| Bridgeport | 126 Park Avenue Bridgeport, CT 06604 | (203) 576-4800 | idealinfo@bridgeport.edu |
| Stamford | 5 Riverbend Drive Stamford, CT 06750 | (203) 358-0700 | ubstamford@bridgeport.edu |
| Waterbury | 84 Progress Lane Waterbury, CT 06705 | (203) 573-8501 | ubwaterbury@bridgeport.edu |
| Woodbridge | 6 Lunar Drive Woodbridge, CT 06525 | (203) 576-4800 | idealinfo@bridgeport.edu |
| IDEAL Office | | (203) 576-4800 | idealinfo@bridgeport.edu |

| | |
|---|---|
| Directions to IDEAL Campus locations | http://www.bridgeport.edu/pages/2260.asp |
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**To fill out your financial aid report to the Federal Government, please go online to www.fafsa.ed.gov. The school code for the University of Bridgeport is 001416.
Federal Student Aid Information: 1-800-433-3243**