



POLICY AND PROCEDURE

TITLE:	Automated External Defibrillator (AED) Program Policy
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Policy Statement:

The University of Bridgeport is committed to the health and safety of its students, faculty, staff and visitors. Automated External Defibrillators (AEDs) are available and used by authorized persons to save victims of sudden cardiac arrest. An AED is used to urgently diagnose/treat ventricular fibrillation and ventricular tachycardia.

An AED is attached to a victim's chest to assess the heart's rhythm. If appropriate, the device will recommend that a shock be delivered to resume a safe rhythm for the victim's heart. When delivered, a metered electrical charge restores the heart's functionality and often saves the victim's life. AEDs are most successful when their first shock is delivered within 3-4 minutes of sudden cardiac arrest onset. Because of their ease of use and built-in safeguards, untrained bystanders have successfully used an AED, but they are intended for use by trained personnel.

The law also requires Athletics and Recreation departments in higher education to:

1. make the AEDs location known and accessible to their employees and student-athletes during all hours of intercollegiate sport practice, training, and competition.
2. ensure that at least one licensed athletic trainer or other person who is trained in CPR and AED use, in accordance with the standards of the American Red Cross or American Heart Association (see link below), is on the athletic department premises during all hours of intercollegiate sport practice, training, and competition.
3. maintain and test the AED according to the manufacturer's guidelines.
4. promptly notify a local emergency medical services provider after each use of the AED.
5. develop and implement a policy consistent with these requirements concerning the availability and use of an AED during intercollegiate sport practice, training, and competition.

Policy Details:

Campus Security/Environmental Health and Safety Responsibilities

With guidance from the Director of Student Health Services, the primary responsibility for providing AED services to the UB community is assigned to the Campus Security Department (CSD) and Athletics. To achieve rapid response, Securitas has trained all of the University's security officers/fire safety personnel in cardio-pulmonary resuscitation (CPR) and/or AED usage. All campus security marked emergency response vehicles are equipped with an AED. All athletics head coaches, Certified Athletic Trainers, strength coaches, senior athletic administrators, and Director of Campus Recreation are trained in CPR and/or AED usage. Campus Safety Committee is tasked with the oversight of AEDs deployed by the University.

Campus Security Department will assist departments and responsible persons in managing AEDs on campus and will implement and enforce this policy. To do so, CSD will:

- Ensure that inspections and maintenance is conducted monthly.
- Ensure that all individuals who are expected to operate an AED have met all training requirements.
- Securitas will document and maintain training records and copies of certifications.

Athletic Department will assist departments and responsible persons in managing AEDs on campus and will implement and enforce this policy. To do so, Athletics will:

- Ensure that all individuals who are expected to operate an AED have met all training requirements.
- Document and maintain training records and copies of certifications for authorized users.
- Notify the responsible person when training is due.

Finance/Budget responsibility

- Costs related to the routine maintenance, repair, or replacement of the AED device and/or supplies will be provided to the Vice President of Facilities. Expenses will not be charged to any department and will be adapted by the university's general safety and maintenance budget.
- Recommendations for additional AED units are to be made in consultation with appropriate stakeholders and keeping with generally accepted practices.

Medical Direction (Director of Student Health Services)

- Implement and administer the AED program with assistance from Campus Safety Committee.
- Maintain a list of AEDs on campus as well as their locations.
- Organize training for CPR and AED use.
- Provide medical consultation and expertise.
- Develop and/or approve protocols for the use of the AED and other medical equipment.
- Provide maintenance orders to replace outdated equipment.
- Review all incidents involving the use of AED.
- Provide post-incident debriefing support.

Locations of Automatic External Defibrillators (AEDs)

- **Campus Security Office**
 - Security office/Camera room
- **Security patrol vehicle**
 - Vehicle trunk
- **Wahlstrom Library**
 - 1st floor near entrance
- **Hubbell Gym**
 - Basketball court by storage room
- **Hubbell Gym/Athletic training room**
 - Basement training room
- **Marina Dining Hall**
 - Large dining hall next to beverage fountain
- **Wheeler Recreation Center**
 - Main Lobby Area
- **Health Sciences Center**
 - Fones Dental Hygiene Clinic – 5th floor

- Acupuncture Clinic – 1st and 8th floors
 - Chiropractic Clinic – 2nd floor
- **Chiropractic building**
 - 3rd floor near room 302
- **Waterbury Campus**

HISTORY

Created July 2024

EFFECTIVE July 1, 2024
DATE:

RESPONSIBLE Campus Security Department
OFFICE (ONLY
ONE):

REVIEW DATE: April 2025

References

American Heart Association (2023). Retrieved from: <https://cpr.heart.org/en/training-programs/aed-implementation>

Connecticut General Assembly (2018). Retrieved from: <https://www.cga.ct.gov/2018/rpt/pdf/2018-R-0332.pdf>